Permit #F00155670

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00155670 **Type of Permit:** FILMING **Release Date:** 08/27/2019

Production Company	NEW YORK FILM ACADEMY LTD - STUDENTS
Insured Company Name	NEW YORK FILM ACADEMY LTD - STUDENTS
Contact Phone No. 1	818-333-3558
Contact Phone No. 2	212-674-4300
Fax	
Address	3300 W. RIVERSIDE DR BURBANK, California 91505
Production Title	OUT OF LOVE
Type of Production	Student

Producer	Thando Mbele
Director	Thando Mbele
1st AD	Jenny Mochahari
Production Manager	Thando Mbele
FilmL.A. Coordinator	Angel Miranda
Location Manager	Thando Mbele
Primary Phone	Mobile - 818-307-5686
Secondary Phone	
Location Assistant	Thando Mbele
Primary Phone	Mobile - 818-307-5686
Secondary Phone	

Fees

FILMLA NON-REFUNDABLE STUDENT PERMIT FEE SIMPLE	$26.00
LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$266.00
LA CITY DEPT OF REC AND PARKS MONITOR REPORTING FEE	$76.00

Total Permit Fee $368.00

Number of Locations 1

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Summary Information — Location

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Production Company NEW YORK FILM ACADEMY LTD - ST...
Insured Company NEW YORK FILM ACADEMY LTD - ST...
Production Title OUT OF LOVE

Location Manager Thando Mbele
Primary Phone Mobile - 818-307-5686
Secondary Phone

Location Address 4730 Crystal Springs Dr, Los Angeles, CA, 90027
Location Name GRIFFITH PARK
Location Type Park
Film Dates 8/27/2019 - 8/27/2019 09:00 - 16:00 1 day
Open or Closed to the Public Closed
Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
Must comply with attached Rec & Park Conditions. Note: No smoking in City Parks unless guided by the Rec & Park Film Office Monitor or assigned Uniformed Fire Safety Officer in designated areas
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.

Please see attached documents F155670 Letter.pdf
F155670 Guidelines.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	4

Personnel on Location

Type	Quantity
Cast	2
Crew	10
Rec & Park Monitor required	1

Filming Activities Exterior dialogue and establishing shots; Camera, equipment and film activities on city park property only – no public sidewalk and/or street activities;

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals
LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE — Jasmin Gomez
LOS ANGELES CITY POLICE DEPARTMENT — Gabriel Martinez

Coordinator Note RAPG REF: 66411.
Coordinator Note BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.
Coordinator Note ONE (1) REC AND PARK MONITOR REQUIRED:
8/27, 09:00 - 16:00 HOURS.
Coordinator Note GRIFFITH PARK - MINERAL WELLS.

Parking
Base Camp
Location Type : Filming Location
Crew Parking
Location Type : Filming Location
Parking Notes
BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS,

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Summary Information

Location

Permit Number	F00155670	**Location Manager**	Thando Mbele
Production Company	NEW YORK FILM ACADEMY LTD - ST...	Primary Phone	Mobile - 818-307-5686
Insured Company	NEW YORK FILM ACADEMY LTD - ST...	Secondary Phone	
Production Title	OUT OF LOVE		

AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

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NEW YORK FILM ACADEMY

COLLEGE OF VISUAL AND PERFORMING ARTS

August 21, 2019 t.mbele@student.nyfa.edu

To FILMLA

Please allow this letter to serve as verification that **Thando Mbele** is a student in good standing at the New York Film Academy in the **BFA Filmmaking** Program. They will be shooting a student film on the dates of **August 27, 2019** This student project **"Out of Love"** will not be used for commercial purposes, but to fulfill program requirements.

If you have any further questions, do not hesitate to contact me at the number listed below.

Best Regards,

Luis Valencia

New York Film Academy
Production Services Advisor
818-330-6133
luis.valencia@nyfa.edu

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

MINERAL WELLS & PARKING LOT

- Ok to FILM in MINERAL WELLS and across the street on 08/27/2019 from 9 am – 4 pm (see plot plan).
- Ok to have a camera, bounce board, c-stand, monitor, and handheld equipment.
- Ok to PARK 4 crew cars in the Mineral Wells Parking Lot (see plot plan).
- Ok to CATER in the park benches.
- NOT APPROVED TO HAVE A GENERATOR.
- NO PARKING ALLOWED IN FRONT OF THE TRAILS, PATHS, OR ENTRANCES.
- Must leave all fire lanes open at all times and do not block any fire hydrants.
- Company does not have exclusive use of parks/parking lots.
- Must work around park patrons, park activities and park maintenance staff.
- No blocking off exits/entrance of driveways.
- No staking. Must be free-standing.
- Company must get permission from patrons if being filmed.
- If children are being filmed, parents/guardians must be present with approval at all times.
- Company must leave all areas clean after use.
- Must maintain the 20ft emergency vehicle clearance.
- Use of City utilities (water and electricity) is $75 per use, per day and the company will be invoiced by the Park Film Office. The company will be invoiced by the Park Film Office once filming is complete.
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- No simulated sex allowed on Park property.
- No nudity allowed on Park property.
- Film permits do not provide exclusive use of a park or recreation area and includes the use of parking lots.

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- **Notifications signs must be posted at least 24-48 hours prior to filming as a courtesy for the public when requesting a playground area, basketball courts, soccer fields or baseball fields.**
- **Parking must be open and available for public use designated with proper signage by production.**
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking and or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

F-155670
NEW YORK FILM ACADEMY LTD – STUDENTS - OUT OF LOVE
MINERAL WELLS

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